



...the 'fun to be young' playce!

Professional Development Seminars



Presented by Dave Neely - D.K. Neely and Associates

D. K. Neely & Associates is pleased to offer a series of Professional Development Seminars, based on over 25 years of training experience by Dave Neely. This series is designed to be both convenient and affordable for local Kingston Area Businesses.

Topics & Scheduled Dates Seats Available

For 2009 – Based on demand

- Motivation and Staff Retention Part 1 – Jan 19
 - Motivation and Staff Retention Part 2 – Jan 26
 - Effective Meetings – Feb 2
 - Effective Public Presentations – Feb 9
 - Customer Service – Feb 16
 - Fundamentals of Selling – Feb 23
 - Dealing with different “personalities” – TBA **
 - Dealing with Emotions and Stress – TBA
 - Improving Work Relationships – TBA
 - Dealing with Conflict – TBA
 - Dealing with Change – TBA
 - Fundamental Supervisory Skills 1 – TBA
 - Fundamental Supervisory Skills 2 - TBA
- For content, refer to <http://www.playtrium.ca>
- Professional Development Section

Location & Costs

8:15 am – 10:15 am each day
 Playtrium - 541 Days Rd, Kingston
 \$45 per person per session
 Volume rates available, taxes extra
Note -** This session costs \$85, plus GST
 Includes individual behavioural assessment

Who Should Attend

- . Supervisors, Managers, Leaders
- . Small business owners
- . Front line staff

Comments from Participants

- . Excellent instructor!!, Great tool with survey/profile!!
– Community Living Napanee
- . I am enrolled in a hotel and restaurant management program at college. These seminars blow my classes out of the water, and really put some perspective on the things I am learning in class.” –Brent - Kingston 1000 Island Cruise Lines

Other Corporate Events

The A-Maze-Ing Race – Build a Stronger Team

Details on our website <http://www.neely-training.com>

Learn About ...

- Corporate Team Building
- Personal Insights to Your Behavioural Style
- How to Adapt to Other's Style
- Fundamentals of Team Dynamics and Synergy

Ideal for...

- Project Leaders / Supervisors and Managers
- Intact project teams, groups, volunteer boards
- **Attention Teachers** – A Great Curriculum Based Class Trip
- Sales Teams – **NEW Sales Version Available**

Your Workshop Leader

Dave Neely is a Kingston-based training consultant. These proven modules are facilitated by Dave, a professional speaker and trainer for over 25 years. He is the new owner of Playtrium and is offering these modules at a very affordable price during the 'quiet times' at Playtrium. In this way, he is able to keep his passion for developing people alive in this new venture. You will enjoy his passion and enthusiasm.

For More Info / To Register

(613) 546-6532 or

(613) 634-5595

Ask for Dave

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www.neely-training.com

