



...the 'fun to be young' playcel

## Professional Development Seminars

**“Today we are being judged by a new yardstick; not just how smart we are, or by our training and expertise, but also how well we handle ourselves and each other.”**

Emotional Intelligence-Daniel Goleman PHD



### **Presented by Dave Neely - D.K. Neely and Associates**

D. K. Neely & Associates is pleased to offer a series of Professional Development Seminars, based on over 25 years of training experience by Dave Neely . This series is designed to be both convenient and affordable for local Kingston Area Businesses.

### **Topics & Scheduled Dates**

- Dealing with different “personalities” – Oct 20 \*  
\* lays the foundation for all other sessions
- Dealing with Emotions and Stress – Oct 27
- Improving Work Relationships – Nov 10
- Dealing with Conflict – Nov 24
- Dealing with Change – Dec 1
- Motivation and Staff Retention Part 1 – Jan 19
- Motivation and Staff Retention Part 2 – Jan 26
- Effective Meetings – Feb 2
- Effective Public Presentations – Feb 9
- Customer Service – Feb 16
- Fundamentals of Selling – Feb 23
- Follow Up Discussion Group – TBA – No Cost
- Fundamental Supervisory Skills 1 – TBA
- Fundamental Supervisory Skills 2 - TBA

### **Who Should Attend**

- . Supervisors, Managers, Leaders
- . Small business owners
- . Front line staff

### **Your Workshop Leader**

**Dave Neely** is a Kingston-based training consultant. These proven modules are facilitated by Dave, a professional speaker and trainer for over 25 years. He is the new owner of Playtrium and is offering these modules at a very affordable price during the ‘quiet times’ at Playtrium. In this way, he is able to keep his passion for developing people alive in this new venture. You will enjoy his passion and enthusiasm.

### **Location & Costs**

- 8:15 am – 10:15 am each day
- Playtrium - 541 Days Rd, Kingston
- \$45 per person per session
- Choose any 5 topics for \$175
- Taxes extra

**Note** -\* Session 1 costs \$85  
Includes individual behavioural assessment

### **To Register**

(613) 546-6532 or  
(613) 389-5553

**Ask for Dave**

Email [dneely10@cogeco.ca](mailto:dneely10@cogeco.ca)  
[www.neely-training.com](http://www.neely-training.com)

